

ER

DD/PS 85-2045

JUL 9 1985

DD/PS 85-2409

MEMORANDUM FOR: Deputy Director of Central Intelligence

FROM: Robert W. Magee
Director of Personnel

SUBJECT: Address to Summer Only Employees

1. Action Requested: This is ^{a request for} ~~to confirm~~ that you ^{to} ~~will~~ address the Summer Only Employees in the Auditorium for about twenty minutes, to be followed by a short question and answer period, on Thursday, 8 August 1985 at 10:00 a.m.

2. Background: Over the years, children and wards of Agency employees have been given the opportunity to compete for a limited number of Summer Only appointments in the Agency. This year, approximately 480 applicants competed for 414 available positions, [redacted]

[redacted] Summer employees are cleared at the Secret level, range in age from 17 to 23, and perform essential temporary or backlogged work, generally of a clerical nature. Each year the Director or his representative has met with them for a brief discussion of the Agency and topics of national interest. Attached for your information is a copy of the morning's agenda. The overall reaction to these sessions has been consistently favorable, and many Summer Only Employees consider them the highlight of their summer experience.

3. Staff Position: This is a good opportunity to meet and inform young people of current events. During their summer employment, Summer Only Employees are briefly exposed to the Agency and its operations, an experience which has influenced some to pursue a career with us.)

[redacted]
Robert W. Magee

Attachment:
as stated




B-302

SUBJECT: Address to Summer Only Employees

(☒) Will () Will not address the Summer Only Employees on
Date 8 August 1985 Time 10:00 to 10:20

STAT


Deputy Director of Central Intelligence

12 JUL 1985
Date

Distribution:

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SUMMER ONLY EMPLOYEES' PROGRAM

Thursday, 8 August 1985

**Headquarters Auditorium
(Please be seated by 8:45 a.m.)**

STAT	8:45 - 9:00	Opening Remarks	<div></div> Deputy Director for Employment
STAT	9:00 - 9:45	Overview of Office of Technical Service	<div></div> Deputy Chief OTS/ATC/SSD
	9:45 - 10:00	Break	
STAT	10:00 - 10:30	Training Opportunities and New Initiatives	<div></div> Director of Training and Education
	10:30 - 11:00	Recruitment	Robert W. Magee Director of Personnel
	11:00 - 11:30	The Central Intelligence Agency	John N. McMahon Deputy Director of Central Intelligence
	11:30 -	Summer Only Employees' Luncheon	

Please return to your office following lunch.

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